

DC Theatricks

747 Main Street Buffalo, NY 14203
Tel: 716-847-0180 Fax: 716-847-0186
E-mail: info@costume.com

COSTUME RENTAL AGREEMENT **TERMS OF COSTUME RENTAL**

- Prices are quoted per week, unless otherwise stated. For longer periods, special arrangements must be made.
- **Costumes must be returned or shipped to us on the day after your last performance (excluding Sundays).**
- Reasonable wear to costumes is to be expected; BUT, damage is considered to have been done by: tearing, burning, cutting, excessive make-up, removal of buttons, medallions, badges or any other trim or decoration.
- **There is a 5% charge of your 1st week rate for any costumes not returned on hangers and re-tagged with their ID tags.**
- **Please powder all make-up before wearing costumes to avoid excessive staining! T-shirt or other undergarment must be worn under costume to minimize perspiration stains.**
- Articles that are lost or damaged by negligence while in your possession or by improper packing for return shipment will be charged for at replacement cost/rate.
- **DO NOT RE-USE BOXES THAT HAVE BEEN CRUSHED OR DAMAGED IN SHIPPING! IF BOXES ARE IN GOOD CONDITION AND CAN BE RE-USED, PLEASE APPLY NEW TAPE TO BOTTOM CLOSURES.**
- Hats, crowns or any other costume articles shipped in a separate box or packing must be returned in the same manner
- Customer will pay shipping both ways. Insure costumes for at least \$100 each on return shipping.
- **Return shipping must be via UPS or FedEx. Do not use US Postal Service!**
- Completion and acceptance of all orders is subject to unavoidable contingencies, such as fire, ruining of costumes by previous users, and conditions which are beyond the control of DC Theatricks.
- Terms are 50% deposit upon acceptance of order, balance due on local pickup or shipping date of your order. Billing terms of Net 10 Days are available to schools issuing official purchase order or to highly rated business accounts upon completion and approval of our credit application. A late payment charge of 1 1/2% per month will be assessed on all past due accounts. RESERVATION DEPOSITS ARE NOT REFUNDABLE.
- **Late returns are billed at the rate of 20% additional per day.**
- Customer agrees to pay for any costs incurred by DC Theatricks in collecting any sum due and/or in obtaining the return of rented costume(s). Said costs may include (but are not limited to) the daily rental value of costumes, attorney's fees and collection costs.

This contract, when signed by you, shall constitute agreement to all the above listed terms.

Show Name _____

Phone _____

Organization Name _____

Cel Phone _____

Address _____

Fax _____

City, State, Zip _____

Dress Rehearsal _____

Email _____

Date Needed in Hand _____

Performance Dates _____

Return Date _____

Signature _____

Date _____

Print Name _____

Title _____